



## REQUEST FOR QUOTATION

Company Name/TIN: \_\_\_\_\_  
 Business Address: \_\_\_\_\_

Date: 03-20-2023  
 PR No: 2023-03-0154

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than **March 13, 2023; 01:00 P.M.** in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to [psu@dssc.edu.ph](mailto:psu@dssc.edu.ph).

**TERMS AND CONDITIONS:**

1. **Delivery period:** \_\_\_\_ calendar days from receipt of Purchase Order.
2. **Warranty:** 3 months for supplies & materials; 1 year for equipment from date of acceptance by the Procuring Entity.
3. **Price validity:** \_\_\_\_\_ calendar days
4. **Documentary requirements:** Mayor's Permit, SEC/DTI (PhilGEPS Reg.Cert., Omnibus Sworn Statement, ITR, if applicable)
5. The approved budget ceiling for this procurement is, **Php 84,500.00**

**RACHEL R. YONTING**  
*Procurement Service Unit Head/BAC Secretariat*

| Item No.            | Qty. | Unit | Item Description                                       | Brand/Make | Unit Cost | Total Cost |
|---------------------|------|------|--------------------------------------------------------|------------|-----------|------------|
| 1                   | 1    |      | Subscription fee of Derwent Innovation Patent Database |            |           |            |
|                     |      |      |                                                        |            |           |            |
| <b>GRAND TOTAL:</b> |      |      |                                                        |            |           |            |

**Delivery Period:** \_\_\_\_\_  
**Warranty** : \_\_\_\_\_  
**Price Validity** : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).

\_\_\_\_\_  
**Canvasser**

\_\_\_\_\_  
**Printed Name and Signature**

Contact Details:

Landline: \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-mail address: \_\_\_\_\_

Date signed: \_\_\_\_\_