



REQUEST FOR QUOTATION

Company Name/TIN: _____
 Business Address: _____

Date: July 12, 2023
 PR No: 2023-06-0354

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than **July 17, 2023; 05:00 P.M.** in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to psu@dssc.edu.ph.

TERMS AND CONDITIONS:

- Delivery period:** 30 calendar days from receipt of Purchase Order.
- Warranty:** 3 months for supplies & materials; 1 year for equipment from date of acceptance by the Procuring Entity.
- Price validity:** 120 calendar days
- Documentary requirements:** PhilGEPS Reg. Cert., Mayor's Permit, SEC/DTI (Omnibus Sworn Statement, ITR, if applicable)
- The approved budget ceiling for this procurement is, **Php 270,177.60**

RACHEL R. YONTING
 Procurement Service Unit Head/BAC Secretariat

Item No.	Qty.	Unit	Item Description	Brand/Make	ABC per Item	Unit Cost	Total Cost
1	1	lot	Design of Agricultural and Interior Fit-out For the Coffee Research and Innovation (CoRI) Center		270,177.60		
			DESIGN PHASES a. Schematic Design Phase - Consultation with OWNER(S) to ascertain and confirm the requirements of the Project. - Preparation of Schematic Design Studies leading to recommended solution to include the following: <ul style="list-style-type: none"> • 3D Architectural Rendered Perspectives per area. • Preliminary Floor Plans and Furniture Layout • Mood Board and Color Schemes • A maximum of TWO (2) revisions shall be charge Ten Percent (10 %) of the respective item's approved contract amount. • Provision of Two (2) hardcopies and softcopies (A3 Size) 				
			b. Design Development Phase - Conversation of approved schematic drawings to For Construction Drawing (FCD)				



		<ul style="list-style-type: none"> • Floor Plan • Furniture Layout • Interiors Elevations • Blow- up Plans • Fixed Cabinetry Details • Lightning and Switch Layout • Perspective per Area • Materials and Technical Specifications <p>- Finalization of design parameters and details.</p>				
		<p>c. Contract Documentation Phase</p> <p>- Preparation of Working Drawings for Construction (signed and sealed plans-sets A3)</p> <ul style="list-style-type: none"> • Floor Plan • Furniture Layout • Interiors Elevations • Blow- up Plans • Fixed Cabinetry Details • Lightning and Switch Layout • Perspective per Area • Materials and Technical Specifications <p>- Issuance of Site Instruction as needed (1 copy of A3, Long Paper size as needed) during construction phase</p> <p>- Clarification on Plans, Consultation with Allied Professionals for site requirements</p> <p>-Provision of 3 copies of Technical Specifications</p> <p>- Issuance and Response to Request for Information (RFI) and Request for Approval (RFA)</p> <ul style="list-style-type: none"> • Maximum of Three (3) days for response to RFA and RFIs <p>- Evaluation of Tenderer’s Compliance to Technical Specifications</p> <p>- Provision of hardcopies and softcopies for Owner and Project Management Team</p> <p>- Redesigned due to Owner and /or Consultant’s advice and and/or recommendations shall be charged Ten Percent (10%) of the respective item’s approved contract amount.</p> <p>Note:</p> <ul style="list-style-type: none"> • Redesigned will be subjected for assessment and evaluation for time and implications. 				
		<p>d. Construction Inspection</p>				



		<p>-Upon the start of the Construction, twice (2x) a month site visit of the Head Designer and/or duly appointed Project Designers for a period of Three (3) months</p> <p>Note:</p> <ul style="list-style-type: none"> Supervision fee amounting to Thirty-Two Thousand pesos (32,000 php) shall be charged per month after stipulated Supervision period (3 months) Additional 5% of the total material cost of Owners-Supplied Materials and logistics tracking of the items. <p>e. Post- Construction Phase - Signed and sealed As-built plans -3 sets A3 Blueprint plans</p>				
		<p>SCOPE OF SERVICES:</p> <p>A. BUILDING A (COFFEE CUPPING LABORATORY)- 81.12 sqm</p> <p>a. EXTERIOR</p> <ol style="list-style-type: none"> Canopy Building Facade and Building Signage Tables and chairs <p>b. INTERIOR</p> <ol style="list-style-type: none"> Reception Interactive Learning and Training Hub Coffee Roasting Process <p>B. BUILDING B (COFFEE SHOP)-79.70sqm</p> <ol style="list-style-type: none"> Coffee Counter with Lights and Signage Tables and Chairs Conference Room Office 				
GRAND TOTAL:						

Delivery Period: _____
 Warranty : _____
 Price Validity : _____



After having carefully read and accepted your General conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).

DOCUMENT CODE NUMBER			
FM-DSSC-PRO-006			
ISSUE STATUS	REV. NO.	EFFECTIVE DATE	PAGE NO.
01	00	09.01.2022	1 of 1

Canvasser

Printed Name and Signature

Contact Details:

Landline: _____

Mobile No. _____

E-mail address: _____

Date signed: _____