



## REQUEST FOR QUOTATION

(Goods & Services)

Company Name/TIN: \_\_\_\_\_  
 Business Address: \_\_\_\_\_

Date: February 01, 2024  
 PR No: 2024-01-0047

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than **February 05, 2024; 09:00 A.M.** in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to [psu@dssc.edu.ph](mailto:psu@dssc.edu.ph).

**TERMS AND CONDITIONS:**

1. **Delivery period:**
  - a. For item no. 1: 7 Calendar days upon receipt of the Purchase Order.
  - b. For item no. 2 & 3: On the day of the event
2. **Warranty:** 3 months for supplies & materials; 1 year for equipment from date of acceptance by the Procuring Entity.
3. **Price validity:** 120 calendar days
4. **Documentary requirements:**  
 PhilGEPS Reg. Number, Mayor's Permit, SEC/DTI Cert., BIR Cert. of Reg., Omnibus Sworn Statement, & Income/Business Tax Return (For ABCs above P500K)
5. The Approved Budget for the Contract for this procurement is, **Php 15,570.00**

  
**RACHEL R. YONTING**  
 Procurement Service Unit Head/BAC Secretariat

Item No.	Qty.	Unit	Item Description	Brand/Make	ABC per Item	Unit Cost	Total Cost	
<b>1</b>	<b>1</b>	<b>Lot</b>	<b>For Physical Arrangement</b>		<b>1,370.00</b>			
			Twine		1,030.00			
			Rope		245.00			
			Tirewire		95.00			
<b>2</b>	<b>4</b>	<b>Sets</b>	<b>Balloon Stand with Blue and White Balloons</b>		<b>2,300.00</b>			
			For Ground breaking and Turn-Over Ceremonies					
<b>3</b>	<b>5</b>	<b>Sets</b>	<b>Flower Stand with Blue and White Ribbon</b>		<b>1,000.00</b>			
			For Ground breaking and Turn-Over Ceremonies					
<b>GRAND TOTAL:</b>								

Delivery Period: \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_



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After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).

\_\_\_\_\_

**Canvasser**

\_\_\_\_\_

***Printed Name and Signature***

*Contact Details:*

Landline: \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-mail address: \_\_\_\_\_

Date signed: \_\_\_\_\_



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