



## REQUEST FOR QUOTATION

(Goods & Services)

**Company Name/TIN:** \_\_\_\_\_  
**Business Address:** \_\_\_\_\_

**Date:** February 23, 2024  
**PR No:** 2024-02-0089

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than **February 26, 2024; 01:00 P.M** in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to [psu@dssc.edu.ph](mailto:psu@dssc.edu.ph).

TERMS AND CONDITIONS:	
1.	<b>Delivery period:</b> <u>15</u> Calendar days from receipt of Purchase Order.
2.	<b>Warranty:</b> <u>3 months</u> for supplies & materials; <u>1 year</u> for equipment from date of acceptance by the Procuring Entity.
3.	<b>Price validity:</b> <u>120</u> calendar days
4.	<b>Documentary requirements:</b> PhilGEPS Reg. Number, Mayor's Permit, SEC/DTI Cert., BIR Cert. of Reg., Omnibus Sworn Statement, & Income/Business Tax Return (For ABCs above P500K)
5.	The Approved Budget for the Contract for this procurement is, <b>815,000.00</b>

  
**RACHEL R. YONTING**  
 Procurement Service Unit Head/BAC Secretariat

Item No.	Qty.	Unit	Item Description	Brand/Make	ABC per Item	Unit Cost	Total Cost
1	35	Set	Office Table <ul style="list-style-type: none"> <li>• Dimesion: W 60cm x L 120cm x H 75cm</li> <li>• Material: High Quality Laminated Board</li> <li>• 2 Drawers and 1 cabinet with lock</li> <li>• Biege Color</li> </ul>				
2	35	Set	Mid-back Office Chair <ul style="list-style-type: none"> <li>• 360° Swivel</li> <li>• Chrome plated star-base</li> <li>• Mesh airflow backrest</li> <li>• Adjustable Height</li> <li>• Plastic Armrest</li> </ul>				
3	5	Set	Gang Chair 3 seater <ul style="list-style-type: none"> <li>• Materials: Metal Steel</li> <li>• Iron Frame Knockdown Type</li> <li>• Heavy Duty Leg base frame support</li> <li>• Color: Gray Paint Powder Coated</li> </ul>				



4	12	Set	Gang Chair 4 seater <ul style="list-style-type: none"> <li>• Materials: Metal Steel</li> <li>• Iron Frame Knockdown Type</li> <li>• Heavy Duty Leg base frame support</li> <li>• Color: Gray Paint Powder Coated</li> </ul>					
5	100	Pcs	Monobloc Hard Plastic Chair Color Blue					
6	20	Pcs	Rectangular Folding Table Hard Plastic Color White Size: 182.9 x7 75.3 x 74.3					
<b>GRAND TOTAL:</b>								

**Delivery Period:** \_\_\_\_\_  
**Warranty :** \_\_\_\_\_  
**Price Validity :** \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).

\_\_\_\_\_  
**Canvasser**

\_\_\_\_\_  
**Printed Name and Signature**

Contact Details:

Landline: \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-mail address: \_\_\_\_\_

Date signed: \_\_\_\_\_