



## REQUEST FOR QUOTATION

(Goods & Services)

Company Name/TIN: \_\_\_\_\_  
 Business Address: \_\_\_\_\_

Date: March 08, 2024  
 PR No: 2024-02-0134

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than **March 11, 2024; 09:00 A.M** in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to [psu@dssc.edu.ph](mailto:psu@dssc.edu.ph).

**TERMS AND CONDITIONS:**

1. **Delivery period:** 30 calendar days upon receipt of the Purchase Order.
2. **Warranty:** 3 months for supplies & materials; 1 year for equipment from date of acceptance by the Procuring Entity.
3. **Price validity:** 120 calendar days
4. **Documentary requirements:**  
 PhilGEPS Reg. Number, Mayor's Permit, SEC/DTI Cert., BIR Cert. of Reg., Omnibus Sworn Statement, & Income/Business Tax Return (For ABCs above P500K)
5. The Approved Budget for the Contract for this procurement is, **159,980.00**

**RACHEL R. YONTING**  
 Procurement Service Unit Head/BAC Secretariat

Item No.	Qty.	Unit	Item Description	Brand/Make	ABC per Item	Unit Cost	Total Cost
	1	LOT	Supply and delivery of office equipment with the following breakdown:				
1	1		Water Dispenser – 1 unit Specifications: <ul style="list-style-type: none"> <li>• standing water dispenser</li> <li>• Hot and cold</li> <li>• Compressor type cooling</li> <li>• Length:31cm</li> <li>• Width:31cm</li> <li>• Height:88cm</li> </ul>		7,000.00		
2	2		Multimedia Projector - 1 unit Specifications: <ul style="list-style-type: none"> <li>• Native Resolution</li> <li>• 800 x 600: -Maximum Resolution</li> <li>• 1920 x 1200: -Standard Mode Brightness</li> <li>• with VGA and HDMI ports.</li> </ul>		25,000.00		



3	1	Vacuum Cleaner- 1 unit Specifications: <ul style="list-style-type: none"> <li>• Continuous rating Input: 1,050w</li> <li>• Max peak air flow: 2.0m<sup>3</sup>/min</li> <li>• Max sealed suction: 22.0kPa (2,240mmH2O)</li> <li>• Tank capacity: Dust: 32L / Water: 27L</li> <li>• Dimesions (L x W x H): 552x398x685mm</li> <li>• Net weight: 14.5kg (32.olbs)</li> </ul>	24,000.00			
4	1	Air conditioning – 1 unit Specifications: <ul style="list-style-type: none"> <li>• 1.o HP Split type - air conditioner / instruction and configuration</li> </ul>	40,000.00			
5	2	Multifunction Printer – 2 units Specifications: <ul style="list-style-type: none"> <li>• Inkjet printer</li> <li>• Color Printing</li> <li>• 6000 x 1200 DPI for both black and color printing</li> </ul>	17,690.00			
6	2	Electric Fan, stand type – 2 units Specifications: <ul style="list-style-type: none"> <li>• 16-inch blade</li> <li>• 3 speed control system</li> <li>• Thermal fuse protected motor</li> <li>• Banana type blade</li> </ul>	1,800.00			
<b>GRAND TOTAL:</b>						

**Delivery Period:** \_\_\_\_\_

**Warranty :** \_\_\_\_\_

**Price Validity :** \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).

\_\_\_\_\_  
**Canvasser**

\_\_\_\_\_  
**Printed Name and Signature**

Contact Details:

Landline: \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-mail address: \_\_\_\_\_

Date signed: \_\_\_\_\_