



## REQUEST FOR QUOTATION

(Goods & Services)

Company Name/TIN: \_\_\_\_\_  
 Business Address: \_\_\_\_\_

Date: April 01, 2024  
 PR No: 2024-03-0172

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than **April 04, 2024; 01:00 P.M** in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to [psu@dssc.edu.ph](mailto:psu@dssc.edu.ph).

TERMS AND CONDITIONS:	
1.	<b>Delivery period:</b> <u>7</u> Calendar days from receipt of Purchase Order.
2.	<b>Warranty:</b> <u>3 months</u> for supplies & materials; <u>1 year</u> for equipment from date of acceptance by the Procuring Entity.
3.	<b>Price validity:</b> <u>120</u> calendar days
4.	<b>Documentary requirements:</b> PhilGEPS Reg. Number, Mayor's Permit, SEC/DTI Cert., BIR Cert. of Reg., Omnibus Sworn Statement, & Income/Business Tax Return (For ABCs above P500K)
5.	The Approved Budget for the Contract for this procurement is, <b>Php 167,200.00</b>

  
**RACHEL R. YONTING**  
 Procurement Service Unit Head/BAC Secretariat

Item No.	Qty.	Unit	Item Description	Brand/Make	ABC per Item	Unit Cost	Total Cost
1	11	pcs	Filing Cabinet		15,200.00		
			5 Layer Steel Shelf Cabinet with Sliding Glass Doors-Lockable Steel Doors with Duplicate Keys, Adjustable Shelf Height, Powder coated Finish, Heavy Duty – Commercial Grade				
<b>GRAND TOTAL:</b>							

**Delivery Period:** \_\_\_\_\_  
**Warranty :** \_\_\_\_\_  
**Price Validity :** \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).

\_\_\_\_\_  
**Canvasser**

\_\_\_\_\_  
**Printed Name and Signature**  
 Contact Details:  
 Landline: \_\_\_\_\_  
 Mobile No. \_\_\_\_\_  
 E-mail address: \_\_\_\_\_  
 Date signed: \_\_\_\_\_