



## REQUEST FOR QUOTATION

(Goods & Services)

Company Name/TIN: \_\_\_\_\_  
 Business Address: \_\_\_\_\_

Date: October 15, 2024  
 PR No: 2024-09-0613

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than **October 18, 2024; 01:00 P.M** in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to [psu@dssc.edu.ph](mailto:psu@dssc.edu.ph).

**TERMS AND CONDITIONS:**

- Delivery period:** 15 calendar days from receipt of the Purchase Order.
- Warranty:** 3 months for supplies & materials; 1 year for equipment from date of acceptance by the Procuring Entity.
- Price validity:** 120 calendar days
- Documentary requirements:** PhilGEPS Reg. Number, Mayor's Permit, SEC/DTI Cert., BIR Cert. of Reg., Omnibus Sworn Statement, & Income/Business Tax Return (For ABCs above P500K)
- The Approved Budget for the Contract for this procurement is, **Php 84,893.50**

  
**RACHEL R. YONTING**  
 Procurement Service Unit Head/BAC Secretariat

Item No.	Qty.	Unit	Item Description	Brand/ Make	ABC per Item	Unit Cost	Total Cost	
1	1	Pc/s	5-layer shelf Cabinet with Sliding Glass Door; lockable steel Doors with Duplicate keys, Adjustable Shelf Height; powercoated finish; heavy Duty-commercial Grade		20,000.00			
2	20	Pc/s	Stainless Steel Screen Support stand Brackets (color: light gray)		160.00			
3	30	ream	MIMEO PAPER White Wove ( legal)		350.00			
4	6	Pc/s	Desk Name Plate		2,500.000			
5	5	Pc/s	Clear Acrylic Name Card Holder Price Card Tag Label Stand Display Racls		300.00			
6	7	Set/s	Roller Blinds Manual Black (Specs: color beige)		4,148.00			
7	1	Pc/s	Frosted Glass (6.2x2.75=17.05)		2,557.00			
8	1	Pc/s	Adjustable Glass Double sided wiper (color: black)		1,000.00			
9	1	Pc/s	Whiteboard eraser		100.00			
10	1	Pc/s	Whiteboard corkboard combination (specs: W-48 inches, L-24 inches)		1,000.00			
11	1	Pc/s	DLP Bag (model: EPSON EB-W51)		1,000.00			
<b>GRAND TOTAL:</b>								

Delivery Period: \_\_\_\_\_  
 Warranty : \_\_\_\_\_  
 Price Validity : \_\_\_\_\_



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01	00	09.01.2022	1 of 1

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).

\_\_\_\_\_

**Canvasser**

\_\_\_\_\_

**Printed Name and Signature**

*Contact Details:*

Landline: \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-mail address: \_\_\_\_\_

Date signed: \_\_\_\_\_