



REQUEST FOR QUOTATION

(Goods & Services)

Company Name/TIN: _____
Business Address: _____

Date: November 19, 2024
PR No: 2024-10-0730

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than **November 22, 2024; 09:00 A.M.** in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to psu@dssc.edu.ph.

TERMS AND CONDITIONS:

- Delivery period:** 7 calendar days upon receipt of the Purchase Order
- Warranty:** 3 months for supplies & materials; 1 year for equipment from date of acceptance by the Procuring Entity.
- Price validity:** 120 calendar days
- Documentary requirements:**
PhilGEPS Reg. Number, Mayor's Permit, SEC/DTI Cert., BIR Cert. of Reg., Omnibus Sworn Statement, & Income/Business Tax Return (For ABCs above P500K)
- The Approved Budget for the Contract for this procurement is, **Php 29,855.00**


RACHEL R. YONTING

Procurement Service Unit Head/BAC Secretariat

Item No.	Qty.	Unit	Item Description	Brand/Make	ABC per Item	Unit Cost	Total Cost
SUPPLIES AND MATERIALS							
1	30	Pcs	Leis		350.00		
2	25	Pcs	Certificate Holder (A4)		85.00		
3	20	Pcs	Document Frame (A4)		350.00		
4	100	Pcs	ID Lace		15.00		
5	100	Pcs	ID Card Holder		20.00		
6	15	Pcs	Long Folder Kraft		10.00		
7	5	Pcs	Sharperner (Small)		15.00		
8	3	Pack	Mailing Envelope (small/ 12 pcs per pack)		35.00		
9	20	Pc	Double Sided Tape (2 Inch)		30.00		
10	10	Pack	Photopaper (A4) (20 sheets per pack)		120.00		
11	10	Pc	Acrylic Holder 70073 7x2875		100.00		
12	4	pcs	Tarpaulin		900.00		
GRAND TOTAL:							

Delivery Period: _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).



ISSUE STATUS	REV. NO.	EFFECTIVE DATE	PAGE NO.
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Canvasser

Printed Name and Signature

Contact Details:

Landline: _____

Mobile No. _____

E-mail address: _____

Date signed: _____