



REQUEST FOR QUOTATION

(Goods & Services)

Company Name/TIN: _____
 Business Address: _____

Date: November 18, 2024
 PR No: 2024-10-0744

Please quote your lowest price on the item/s listed below, subject to the terms and conditions stipulated, and submit your quotation duly signed by your representative not later than **November 21, 2024; 09:00 A.M.** in the return envelope to the BAC Secretariat, DSSC, Matti, Digos City, or email to psu@dssc.edu.ph.

TERMS AND CONDITIONS:

- Delivery period:** 7 calendar days upon receipt of the Purchase Order.
- Warranty:** 3 months for supplies & materials; 1 year for equipment from date of acceptance by the Procuring Entity.
- Price validity:** 120 calendar days
- Documentary requirements:**
 PhilGEPS Reg. Number, Mayor's Permit, SEC/DTI Cert., BIR Cert. of Reg., Omnibus Sworn Statement, & Income/Business Tax Return (For ABCs above P500K)
- The Approved Budget for the Contract for this procurement is, **Php 5,300.00**

RACHEL R. YONTING
 Procurement Service Unit Head/BAC Secretariat

Item No.	Qty.	Unit	Item Description	Brand/Make	ABC per Item	Unit Cost	Total Cost	
1	5	pack	Vellum Board, long, white (10pcs per pack)		50.00			
2	1	pc	Tarpaulin (10 x 10) (for photobooth)		1,200.00			
3	10	pack	Photopaper (A4 size, high quality, 20pcs/pack)		160.00			
4	3	set	Other Materials wrapped in one paper bag or box, with ribbons and tags per set items per set **1 Table Lamp (personalized) **1 Pen (personalized, bamboo made) **1 Flashdrive		750.00			
GRAND TOTAL:								

Delivery Period: _____
 Warranty : _____
 Price Validity : _____



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After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above. If the space for delivery period, warranty, and price validity are left blank, it means that I/ We concur with the terms and conditions specified by the Davao del Sur State College (DSSC).

Canvasser

Printed Name and Signature

Contact Details:

Landline: _____

Mobile No. _____

E-mail address: _____

Date signed: _____